



Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

In PIBM Maintenance of facilities is reviewed and updated on a daily, weekly, monthly and quarterly basis by way of administration checklists. Checklists include housekeeping activities to keep the entire campus clean. Administration department conducts regular internal audits on facility status and initiate maintenance activities on continual intervals. All software licenses and hardware and other electronic equipment maintenance is subject to Annual Maintenance Contracts with specifically defined vendors. Classrooms, tutorial rooms, seminar halls & auditorium, SMART classrooms, computer labs supplemented with audio-visual sessions through Multimedia Projection System, Speaker/Amplifier System, Internet facility are maintained by Administration & Technical Team.

IT Infrastructure Maintenance

The institution has a robust IT infrastructure and policy guidelines which helps in maintaining the normal functionality of daily IT operations. The guidelines are formulated keeping in mind the flexibility and speed of operation, maintenance procedure to get maximum benefits of the software and hardware, and legal and appropriate usage of the facilities. Desktops & Laptops are maintained by in-house qualified IT team. CCTV & EPBAX are maintained through AMC contracts. Firewall, Wi-Fi Controller, etc. undergo annual renewal. PIBM provides 24/7 155 MBPS leased line internet connectivity to PIBM Institute campus & PIBM's Boy's and Girl's hostels, this greatly enables the students to extend their online learning activities beyond the class hours. IT team carries out regular maintenance of internet devices for uninterrupted leased line internet connectivity.

Signage Smart Display & Digital Notice Board is maintained by IT team. ERP system Classroom+ developed for use by PIBM students & staff is regularly updated with new features. Quarterly hardware stock audit is done & monthly maintenance process is reviewed.

Electrical Power supply is maintained by regular technical staff and backup Generator set installed in campus is maintained by AMC vendors. RO water filtration plants are installed in premises & mess hostels for pure drinking water are maintained regularly through company vendors.

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Pune Institute Of Business Management

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Library

Library as a learning resource serves as the centre of all learning and research. Physical and digital copies of reference books, text books, journals, magazines and newspapers are duly maintained in the Library. Students & staff can access the library anytime between 8:00 AM and 8:00 PM to avail various learning sources. Online databases like JGate, Ebsco, AceAnalyser, Bloomberg Terminal, Digital Library and OPAC also facilitate the user experience for utilizing library as a learning resource. Maintenance activities are made periodically to keep library clean. The activities like fumigation, preservation of books from insects, dusts and shelving of reading materials promptly on regular basis by the housekeeping /Library Staff.

Sports & Gym Facility

The institution has the facilities for sports, games and cultural activities. Institute provides & maintains facilities for outdoor sports like football, volleyball, cricket and indoor sports table tennis, carrom & chess. A fully equipped gymnasium facility is provided & maintained by institute to students & staff for usage.

Garden

A full-time gardener is on campus to take care of the trees & flower plantation in campus & ensures garden maintenance at all times.



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